

Main Campus 15015 Ganges Road Belvedere

Harare

Zimbabwe

Telephone: +263 4 741422 - 36 Website: <u>www.hit.ac.zw</u>

REQUEST FOR QUOTATION

TO: Suppliers of ID Cards DATE: 05.07.2018 RETURN QUOTATION TO: BUYING UNIT

CLOSING DATE:	9 July 2018
CLOSING TIME	1600 hours
CONTACT PERSON:	D. Banda
DELIVERY PERIOD:	3 Days.

ITEM NUMBER	DESCRIPTION (Please give full specification)	QUANTITY
1	Plastic student ID cards	5000
2	Branded lanyards (100% polyester, dye - sublimation material)	5000
3	Plastic (frosted) student ID Card holders (samples required)	5000

INSTRUCTIONS AND CONDITIONS

- 1. Submit proof of registration with the State Procurement Board in the specified category
- **2.** Submit Valid Tax Clearance
- 3. State delivery period
- **4.** Payment is after delivery
- 5. Delivery point is Harare Institute of Technology
- 6. Quotations must be submitted in sealed envelopes.